

त्रिपुरा विश्वविद्यालय

TRIPURA UNIVERSITY

(केन्द्रीय विश्वविद्यालय / A Central University)

सूर्यमणिनगर, अगरतला / Suryamaninagar, Agartala

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No.F.TU/REG/MISC/01/2023

Date: 29.01.2024

**NOTIFICATION**

The employees working under various Departments/Branches/Centres of the Tripura University are hereby directed to observe punctuality and regular attendance. Office working hours are as follows:

9:30 AM to 5:30 PM

1:30 PM to 2:00 PM (Lunch Break)

The employees are directed not to leave their respective seats during office hours without written intimation to the controlling authority under any circumstances.

This is for strict compliance failing which action shall be taken against the defaulters.

This is issued with the approval of the Competent Authority.



(Dr. Deepak Sharma)  
Registrar

Copy to:

1. The Dean, Faculty of Arts & Commerce, Tripura University.
2. The Dean, Faculty of Science, Tripura University.
3. The Head/ Head (i/c), Department of \_\_\_\_\_, T.U. with a request to bring the notice to the faculty members and non-teaching staff of the department.
4. All Officers of the University.
5. All Section/Branch/Centre, T. U.
6. P. S to the Vice-Chancellor, Tripura University for kind information of Hon'ble Vice-Chancellor.
7. University website