



त्रिपुरा विश्वविद्यालय / TRIPURA UNIVERSITY  
सूर्यमणिनगर/Suryamaninagar, त्रिपुरा/Tripura - 799022

No. F.TU/REG/EC/Emergent Meeting/2023

Date, the 21<sup>st</sup> September, 2023.

**Minutes of the Emergent Meeting of the Executive Council held on 21.09.2023 at 2:30 P.M. in the Council Hall, Administrative Building, Tripura University (through virtual mode).**

**Members present:**

1. **Prof. Ganga Prasad Prasain** , – Ex-officio Chairman  
Vice-Chancellor, Tripura University.
2. **Prof. C.B. Majumder,** – Member (through virtual mode)  
Senior Professor (Other than the Dean),  
Tripura University.
3. **Prof. Shyamal Das,** – Member  
Dean, Faculty of Arts & Commerce,  
Tripura University.
4. **Prof. Badal Kumar Datta,** – Member  
Dean, Faculty of Science,  
Tripura University.
5. **Prof. Smriti Kumar Sinha,** – Member (Visitor's Nominee)  
Department of Computer Science (through virtual mode)  
& Engineering, Tezpur University.
6. **Prof. Dipjyoti Rajkhowa,** – Member (Visitor's Nominee)  
Joint Director, ICAR, NEH Region, (through virtual mode)  
Nagaland Centre, Dimapur, Nagaland.
7. **Prof. Nirmalya Narayan Chakraborty,** –Member (Visitor's Nominee)  
Department of Philosophy, (through virtual mode)  
Rabindra Bharati University, Kolkata
8. **Secretary,** – Member (through virtual mode)  
Directorate of Higher Education,  
Government of Tripura.  
(Representative)
9. **Dr. Deepak Sharma** – Ex-officio Secretary  
Registrar, Tripura University.

Prof. Ganga Prasad Prasain, Hon'ble Vice-Chancellor, Tripura University at the outset, welcomed all the Members to the meeting. He specially thanked to the Members (Visitor's Nominees) for their kind presence in the meeting through virtual mode.

*Signature*  
21/9/23

*Signature*  
21/9/23

**Agenda for the meeting:**

(A) To approve the Reservation Roster for direct recruitment and promotion of Non-teaching posts of Tripura University.

**Resolution: Approved as follows:**

Name of the Post	Group	Total Vacant	Direct vacancy	Promotional Vacancy				Direct Vacancy					Remarks
				Total	UR	SC	ST	UR	SC	ST	OBC	EWS	
Finance Officer	A	1	1	0	0	0	0	1	0	0	0	0	
Controller of Exams	A	1	1	0	0	0	0	1	0	0	0	0	
Director ,CDC	A	1	1	0	0	0	0	1	0	0	0	0	
Librarian	A	1	1	0	0	0	0	1	0	0	0	0	
Dy Registrar	A	4	4	0	0	0	0	1	0	0	0	0	
Sr System Analyst	A	1	1	0	0	0	0	1	1	0	2	0	
Internal Audit Officer (on Deputation)	A	1	1	0	0	0	0	1	0	0	0	0	
Assistant Registrar	A	6	2	4	3	1	0	2	0	0	0	0	No eligible person for promotion, recommended for direct recruitment as a one time measure.
Assistant Eng (Civil)	B	1	1	0	0	0	0	1	0	0	0	0	
Section Officer	B	5	1	4	3	1	0	1	0	0	0	0	
Private Secretary	B	2	0	2	2	0	0	0	0	0	0	0	01 (One) eligible person for promotion, recommended for direct recruitment as a one time measure.
Assistant	B	2	0	2	1	1	0	0	0	0	0	0	
Sr Technical Assistant (Lab)	B	2	0	2	1	1	0	0	0	0	0	0	
Manager	B	1	1	0	0	0	0	1	0	0	0	0	
Personal Assistant	B	2	1	1	1	0	0	1	0	0	0	0	No eligible person for promotion, recommended for direct recruitment as a one time measure.
Professional Assistant	B	2	0	2	2	0	0	0	0	0	0	0	
Technical Assistant (Lab)	C	3	0	3	3	0	0	0	0	0	0	0	
Pharmacist	C	1	1	0	0	0	0	1	0	0	0	0	
Stenographer	C	1	1	0	0	0	0	1	0	0	0	0	
Upper Division Clerk	C	3	1	2	2	0	0	1	0	0	0	0	
Laboratory Assistant	C	3	0	3	3	0	0	0	0	0	0	0	
Lower Division Clerk	C	16	10	6	6	0	0	2	2	5	0	1	
Laboratory Attendant	C	3	3	0	0	0	0	1	1	1	0	0	
Library Attendant	C	1	1	0	0	0	0	1	0	0	0	0	
MTS	C	9	9	0	0	0	0	4	1	3	0	1	
Kitchen Attendant	C	1	1	0	0	0	0	1	0	0	0	0	
<b>Total</b>		<b>74</b>	<b>43</b>	<b>31</b>	<b>27</b>	<b>4</b>	<b>0</b>	<b>25</b>	<b>5</b>	<b>9</b>	<b>2</b>	<b>2</b>	

(B) To approve the Minutes of the Meeting of the Departmental Promotion Committee held on 21.09.2023 (through hybrid mode).

**Resolution: The recommendations of the Departmental Promotion Committee were approved as follows:**


1. For filling up of the vacant posts by promotion as per the Model CRR adopted by the University, the eligible employees of the feeder cadre are required to be called for written test within the zone of consideration. It is reported by the concerned dealing assistant that there is no trace of the Merit List in respect of several Group-B and C employees of the University; hence it is not feasible to prepare a Seniority List as per CCS Rules. Most of the employees joined through same selection process that underwent in 2015-16. Therefore, the committee recommends that all the eligible employees in the feeder cadre may be called for the written test as a special case and one-time measure without setting any precedence for future, subject to approval of the Executive Council. henceforth, all the employees of the feeder cadre as on date to be taken as

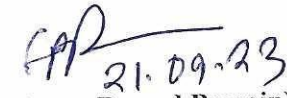
*Signature*  
21/9/23

*Signature*  
21.09.23

- having identical seniority in the cadre and any further appointment made should be considered in the seniority list thereafter, to determine the zone of consideration for future promotions.
2. The written test will be conducted on 30.09.2023 followed by skill test, wherever applicable, on 01.10.2023. With a view to ensure sanctity and confidentiality of the examination process, it is recommended that results of the written test and skill tests should be submitted to the Vice Chancellor in a sealed envelope to be opened up only in the meeting of the Executive Council for ratification. Sealed envelope should be signed by all the members of the Departmental Promotion Committee which should be treated as Minutes of the DPC.
  3. There will be different sets of Question Papers according to the nature of the post. The Question Paper is to comprise of two parts – Descriptive part (100 marks) and Objective part (100 Marks). The marks for skill test shall be 50 marks. The maximum time limit for the examination shall be 2 hours.

The meeting ended with a vote of thanks to the Chair.

  
21/9/23  
(Dr. Deepak Sharma)  
Registrar  
&  
Ex-officio Secretary

  
21.09.23  
(Prof. Ganga Prasad Prasain)  
Vice-Chancellor  
&  
Ex-officio Chairman